Quick Reference Guide

# Marshfield Medical Center Credit Union

(833) 983-5552

- Check account balances
- Transfer funds
- · Search for cleared checks, deposits
- · Get loan balances
- · Manage your PIN

Once you are enrolled and logged into Marshfield Medical Center Credit Union's telephone banking system, use your keypad to navigate through the menus shown below.

## **Getting Started**

- 1. Call MMCCU's telephone banking number, as shown above.
- 2. When prompted, key in your member number followed by the pound (#) key.
- 3. When prompted, key in your PIN (Personal Information Number) followed by the pound (#) key.
- 4. Follow the menu of choices to conduct a transaction.

## Record your suffix ID's for your accounts:

Savings\_ Share Draft \_\_\_\_

Auto Loan \_\_\_\_\_ Line of Credit \_\_

Additional Savings \_\_\_

Other\_\_\_

\*Contact us for more information on suffixes.

## Main Menu

- 1 AudioLink Menu
- 3 Hours and Locations
- 9 End Call

## **Audio Response Menu**

- 1 Account Information Menu

- 3 Loan Calculation Menu
- 4 Access Another Account
- 8 Back to Main Menu
- 9 End Call

### **Account Information Menu**

- 1 Balances & Transactions Menu
- 2 Transfer Funds
- 3 Check Request
- 5 Change PIN
- 8 Back to Audio Response Menu
- 9 End Call

#### **Loan Calculation Menu**

- 1 Calculate a Loan Payment
- 2 Calculate a Loan Term. in Mos.
- 3 Calculate a Loan Balance
- 4 Loan Application
- 5 Contact a Loan Officer
- 8 Back to Audio Response Menu
- 9 To End Call

#### **Balances & Transactions Menu**

- 1 Balances on all suffixes
- 2 Balance on specific suffix
- 3 Transaction Menu
- 4 Interest & Dividend Information
- 8 Back to Account Information Menu
- 9 To End Call

#### **Transactions Menu**

- 1 Last 5 Transactions
- 2 Last 5 Deposits
- 3 Last 5 Withdrawals
- 4 Last 10 Drafts/Checks Cleared
- 5 Specific Draft/Check Cleared
- 8 Back to Bal. & Trans. Menu
- 9 To End Call